



TRAVIS CENTRAL APPRAISAL DISTRICT
P.O. Box 149012
Austin, Texas 78714-9012 (512) 834-9317
TDD (512) 836-3328 FAX (512) 835-5371

**APPLICATION FOR CEMETERY
PROPERTY TAX EXEMPTION
FOR _____**

This application covers property you owned on January 1 of this year or acquired during this year. If you owned the property on January 1, you must file the completed form between January 1 and no later than April 30 of this year. If you acquire the property after January 1 of this year and wish to qualify for the exemption this year, you must apply before the first anniversary of the date you acquired the property, or before the first anniversary of the date any property was acquired after January 1. Be sure to attach any additional documents requested. If the chief appraiser grants the exemption, you do not need to reapply annually, but you must reapply if the chief appraiser requires you to do so, or if you want the exemption to apply to property not listed in this application. You must notify the chief appraiser in writing if and when your right to this exemption ends. Return the completed form to the address above.

STEP 1: OWNER'S NAME AND ADDRESS	Owner's name		
	Present mailing address (number and street)		
	City, town, or post office, state and zip code		Telephone number
	Owner is a(n): (please check) <input type="checkbox"/> Individual <input type="checkbox"/> Association <input type="checkbox"/> Corporation <input type="checkbox"/> Nonprofit Corporation		
	Name of person preparing this application	Driver's License, Personal I.D. Certificate, or Social Security# *	Title
STEP 2: DESCRIBE REAL PROPERTY	Legal description		
	Appraisal District Account Number:		
	Is the property used exclusively for human burial?		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Is the property being held for profit?		<input type="checkbox"/> Yes <input type="checkbox"/> No
STEP 3: SIGN THE APPLICATION	By signing this application, you certify that the information is true and correct to the best of your knowledge and belief.		
	Signature		Date
	On behalf of (name of organization)		Title
	If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.		

* You are required to give us this information on this form, in order to perform tax related functions for this office. Section 11.43 of the Tax Code authorizes this office to request this information to determine tax compliance. The chief appraiser is required to keep the information confidential and not open to public inspection, except to appraisal office employees who appraise property and as authorized by Section 11.48(b), Tax Code.

TRAVIS CENTRAL APPRAISAL DISTRICT



ART CORY
CHIEF APPRAISER

PLEASE ATTACH A COPY OF THE FOLLOWING DOCUMENTS, APPLICABLE TO YOUR ORGANIZATION, ALONG WITH THE COMPLETED APPLICATION:

- A: DEED**
- B: CHARTER**
- C: CONSTITUTION**
- D: BYLAWS**
- E: ARTICLES OF INCORPORATION**
- F: IRS FORM 990 (Return of Organization Exempt From Income Tax)**
- G: IRS FORM 1023 (Application for Recognition of Exemption under Sec. 501(c)(3) of the Internal Revenue Code) OR DETERMINATION LETTER**
- H: CURRICULUM (Private School)**
- I: COMMUNITY HOUSING DEVELOPMENT ORGANIZATION (CHDO) designation/certification**
- J: DOCUMENTS REQUESTED WITHIN APPLICATION**
- K: ANY DOCUMENTS THAT YOU FEEL WOULD BE BENEFICIAL IN PROCESSING YOUR APPLICATION OR ANY OTHER DOCUMENTS WHICH SUPPORT YOUR CLAIM TO TAX EXEMPTION**

MAIL ALL INFORMATION TO:

**TRAVIS CENTRAL APPRAISAL DISTRICT
P.O. BOX 149012
AUSTIN, TX 78714-9012**

ATTENTION: DENISE PIERCE, EXEMPTIONS ADMINISTRATOR