

This application covers property you owned on January 1 of this year. You must file the completed application between January 1 and April 30 of this year. Be sure to attach any additional documents requested. You must apply for this exemption every year; it will not be automatically renewed. * You are required to give us this information on this form, in order to perform tax related functions for this office. Section 11.43 of the Tax Code authorizes this office to request this information to determine tax compliance. The chief appraiser is required to keep the information confidential and not open to public inspection, except to appraisal office employees who appraise property and as authorized by Section 11.48(b), Tax Code.

STEP 1: OWNER'S NAME AND ADDRESS	Owner's name		Driver's License, Personal I.D. Certificate, or Social Security # *		
	Present mailing address (number and street)				
	City, town, or post office, state and zip code			Telephone number	
	Owner is a(n) (please check)				
	<input type="checkbox"/> Individual <input type="checkbox"/> Association <input type="checkbox"/> Corporation <input type="checkbox"/> Non-profit Corporation				
STEP 2: DESCRIBE THE PROPERTY	Legal description				
	Street Address/Location				
STEP 3: LIST TAXING UNITS THAT HAVE GRANTED AN EXEMPTION ON THE PROPERTY	Has the City of Austin designated this property a City Landmark? (If "YES", go to STEP 4, if "NO", answer the following questions.)				
				___ Yes	___ No
	Has the Texas Historical Commission designated this property as a Recorded Texas Historical Landmark or state archeological landmark? (attach copy of order)				
				___ Yes	___ No
	Has each taxing unit listed below designated this property as a Recorded Texas Historical Landmark or an historic or archeological site in need of tax relief?				
				___ Yes	___ No
		Taxing Unit	Amount or %	Taxing Unit	Amount or %

STEP 4:

The requirements of the historical landmark ordinance (Chapter 13-2, Article 6, Division 4, Part B, Austin Land Development Code) concerning the preservation and maintenance of the historic property were being fully satisfied as of January 1 of the year for which this exemption is claimed. Members of the Historic Landmark Commission are authorized to visit and inspect the exterior of the historic property, and books and records thereof, as may be necessary to certify whether or not the property is being preserved and maintained in accordance with the historic landmark ordinance, and to determine what new construction or modification has been completed, if any.

SIGNATURE: _____

OWNER/APPLICANT

DATE

**** By signing this application, you certify that this information is true and correct to the best of your knowledge and belief.**

**** If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.**

THE STATE OF TEXAS X

COUNTY OF _____ X

Before me, a Notary Public in and for _____ County, Texas, on this day personally appeared _____ who, being by me duly sworn, upon oath says that the above set forth matters are true and correct.

SIGNATURE: _____

OWNER/APPLICANT

Subscribed and sworn to before me, by the said _____, this the _____ day of _____, _____, to certify which witness my hand and seal of office.

Notary Public in and for _____ County, Texas

My commission expires: _____

CERTIFICATION

To be completed by the Historic Landmark Commission and forwarded to the Travis Central Appraisal District not later than April 1 of the year for which exemption is claimed.

_____ This is to certify that the historic property for which exemption is requested is being preserved and maintained in accordance with the City of Austin Land Development Code, and meets the minimum building standards of the City.

_____ This is to certify that the historic property for which exemption is being requested is not being preserved and maintained in accordance with the City of Austin Land Development Code.

Comments:

Chair, Historic Landmark Commission

Address to RETURN APPLICATION:

CITY OF AUSTIN
ATTN: HISTORIC PRESERVATION OFFICE
DEVELOPMENT, REVIEW & INSPECTION
P. O. BOX 1088
AUSTIN, TEXAS 78767-8810

INSTRUCTIONS FOR APPLICANTS
TAX EXEMPTION FOR HISTORIC LANDMARK
(Authorized by City Ordinance No. 860626-M)

This application covers Travis County, Travis County Hospital District, Austin Community College, Austin ISD and the City of Austin.

1. Applications:

- Applicant completes Steps 1-4 of enclosed application.
- Application is notarized.
- Application is to be completed each year for which exemption is desired and must be **forwarded by February 11 to the City in the enclosed envelope.**
- City Performs inspections on properties where application was received, and the City Landmark Commission approves/disapproves application.
- City notifies applicant of approval/disapproval.
- City forwards application to the Travis Central Appraisal District by April 30.

2. Exemption Requirements:

Property must have been designated "H" Historic Landmark by Ordinance dated prior to January 1 of the year for which the tax exemption is sought.

3. Percentage of Tax Exemption Authorized by Travis County, Travis County Hospital District, and Austin Community College:

- a. 100% of assessed value of the Historic Structure and 50% of the assessed value of the land determined to be reasonably necessary for access to and use of the structure which is either (1) used exclusively as a residence of the owners, or (2) owned by a non-profit corporation as defined by the Texas Non-Profit Corporation Act
- b. 50% of assessed value of the Historic Structure and 25% of assessed value of the land determined to be reasonably necessary for access to and use of the structure for all other "H" designated Historic Landmarks granted the exemption.

4. Percentage of Tax Exemption Authorized by Austin ISD:

- a. 50% of assessed value of the Historic Structure and 25% of the assessed value of the land determined to be reasonably necessary for access to and use of the structure which is either (1) used exclusively as a residence of the owner(s) thereof, or (2) owned by a non-profit corporation as defined by the Texas Non-Profit Corporation Act and granted an exemption on or before December 31, 2005.
- b. For properties (1) used exclusively as a residence of the owners, or (2) owned by a non-profit corporation as defined by the Texas Non-Profit Corporation Act and granted an exemption after December 31, 2005, the exemption may not exceed the greater of \$2,000 or fifty percent (50%) of the ad valorem tax that the District would otherwise levy on the property.
- c. 25% of assessed value of the Historic Structure and 13% of assessed value of the land determined to be reasonably necessary for access to and use of the structure for all other "H" designated Historic Landmarks granted the exemption.

5. Percentage of Tax Exemption Authorized by the City of Austin:

- a. 100% of assessed value of the Historic Structure and 50% of the assessed value of the land determined to be reasonably necessary for access to and use of the structure which is either (1) used exclusively as a residence of the owners, or (2) owned by a non-profit corporation as defined by the Texas Non-Profit Corporation Act and granted historical designation before December 1, 2004.
- b. For properties (1) used exclusively as a residence of the owners, or (2) owned by a non-profit corporation as defined by the Texas Non-Profit Corporation Act, designated as a historic landmark before December 1, 2004 that changed ownership after November 30, 2004, or granted historical designation after November 30, 2004, the exemption may not exceed the greater of \$2,000 or fifty percent (50%) of the ad valorem tax that the District would otherwise levy on the property.
- c. 50% of assessed value of the Historic Structure and 25% of assessed value of the land determined to be reasonably necessary for access to and use of the structure for all other "H" designated Historic Landmarks granted the exemption.

6. Additional Tax Resulting From Loss of "H" Historic Landmark Designation by the City of Austin and Austin ISD:

In the event the Historic property is no longer designated "H" there will be an additional tax due for each of the preceding 3 years the property was exempt. The additional tax will be equal to the difference between the taxes paid in each year and the taxes which would have been paid without this exemption. This additional tax bill is due within 60 days of billing and if not then paid will be subject to penalty and interest as other delinquent taxes.