



TRAVIS CENTRAL APPRAISAL DISTRICT
 P.O. Box 149012
 Austin, Texas 78714-9012 (512) 834-9317
 TDD (512) 836-3328 FAX (512) 835-5371

**APPLICATION FOR NONPROFIT WATER
 SUPPLY OR WASTEWATER SERVICE
 CORPORATION PROPERTY TAX
 EXEMPTION FOR _____**

This application covers property you owned on January 1 of this year or acquired during this year. If you owned the property on January 1, you must file the completed form between January 1 and no later than April 30 of this year. If you acquire the property after January 1 of this year and wish to qualify for the exemption this year, you must apply before the first anniversary of the date you acquired the property, or before the first anniversary of the date any property was acquired after January 1. Be sure to attach any additional documents requested. If the chief appraiser grants the exemption, you do not need to reapply annually, but you must reapply if the chief appraiser requires you to do so, or if you want the exemption to apply to property not listed in this application. You must notify the chief appraiser in writing if and when your right to this exemption ends. Return the completed form to the address above.

STEP 1: NAME AND ADDRESS OF ORGANIZATION	Name of organization		
	Present mailing address (number and street)		
	City, state, and ZIP Code		Phone (area code and number)
	Name of person preparing this application	Driver's License, Personal I.D. Certificate, or Social Security# *	Title
	Organization is operated by:(please check) <input type="checkbox"/> Individual <input type="checkbox"/> Association <input type="checkbox"/> Corporation		
If operated by a corporation, is the corporation organized under Article 1434a, Tex.Rev.Civ.Stat?----- <input type="checkbox"/> YES <input type="checkbox"/> NO			

STEP 2: ANSWER THESE QUESTIONS ABOUT THE ORGANIZATION	1. Attach a list of salaries and other compensation for services paid in the last year. Also list any funds distributed to members, shareholders or directors in the last year. In each case, give recipient's name, type of service rendered or reason for payment and amounts paid.
	2. In the past year has the organization loaned funds to, borrowed funds from, sold property to or bought property from a shareholder, director or member of the organization, or has a shareholder or member sold his interest in the organization for a profit?----- <input type="checkbox"/> YES <input type="checkbox"/> NO If "YES" attach a description of each transaction. For sales, give buyer, seller, price paid, value of the property sold and date of sale. For loans, give lender, borrower, amount borrowed, interest rate and term of loan. Attach a copy of note, if any.
	3. If operated by a corporation, is the corporation non-profit as defined by the Texas Non-Profit Corporation Act (Article 1396, Tex.Rev.Civ.Stat)?----- <input type="checkbox"/> YES <input type="checkbox"/> NO

STEP 3: ANSWER THESE QUESTIONS ABOUT THE ORGANIZATION'S BY-LAWS AND CHARTER	1. If the organization is a corporation, does the corporation's charter provide:
	a. That no dividends shall ever be paid on the corporation's stock?----- <input type="checkbox"/> YES <input type="checkbox"/> NO b. That all profits arising from the operation of the corporation's business must be paid each year to cities, towns, counties, other political subdivisions, private corporations and other persons who, during the past year, transacted business with the corporation, in direct proportion to the amount of business transacted?----- <input type="checkbox"/> YES <input type="checkbox"/> NO c. That no dividends will be paid while the corporation's indebtedness remains unpaid?----- <input type="checkbox"/> YES <input type="checkbox"/> NO d. That the corporation's directors may allocate the amount of annual profits they find are necessary for maintenance, upkeep, operation and replacements?----- <input type="checkbox"/> YES <input type="checkbox"/> NO
	2. Do the bylaws of the organization provide that on dissolution of the organization the corporation's assets remaining after discharge of the corporation's indebtedness shall finally be transferred to an entity that provides a water supply or wastewater service, or both, that is exempt from property taxation?----- <input type="checkbox"/> YES <input type="checkbox"/> NO

STEP 4: ANSWER THESE QUESTIONS ABOUT THE ORGANIZATION'S PROPERTY	1. Is the organization's property used to acquire, treat, store, transport, sell or distribute water?----- <input type="checkbox"/> YES <input type="checkbox"/> NO	
	2. Is the organization's property used to provide wastewater service?----- <input type="checkbox"/> YES <input type="checkbox"/> NO	
STEP 5: DESCRIBE YOUR PROPERTY	PROPERTY TO BE EXEMPT: <ul style="list-style-type: none"> • Attach one Schedule A (REAL PROPERTY) form for EACH parcel of real property to be exempt. • Attach one Schedule B (PERSONAL PROPERTY) form listing ALL personal property to be exempt. • List only property owned by the organization. 	
STEP 6: SIGN THE APPLICATION	<ul style="list-style-type: none"> • By signing this application, you designate the property described in the attached Schedules A and B as the property against which the exemption for nonprofit water supply or wastewater service corporations may be claimed in this appraisal district. • You certify that this information is true and correct to the best of your knowledge and belief. 	
	ON behalf of (name of organization)	Date
	sign here Authorized signature	Title
	<i>If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.</i>	

* You are required to give us this information on this form, in order to perform tax related functions for this office. Section 11.43 of the Tax Code authorizes this office to request this information to determine tax compliance. The chief appraiser is required to keep the information confidential and not open to public inspection, except to appraisal office employees who appraise property and as authorized by Section 11.48(b), Tax Code.

TRAVIS CENTRAL APPRAISAL DISTRICT



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CHIEF APPRAISER

PLEASE ATTACH A COPY OF THE FOLLOWING DOCUMENTS, APPLICABLE TO YOUR ORGANIZATION, ALONG WITH THE COMPLETED APPLICATION:

- A: DEED**
- B: CHARTER**
- C: CONSTITUTION**
- D: BYLAWS**
- E: ARTICLES OF INCORPORATION**
- F: IRS FORM 990 (Return of Organization Exempt From Income Tax)**
- G: IRS FORM 1023 (Application for Recognition of Exemption under Sec. 501(c)(3) of the Internal Revenue Code) OR DETERMINATION LETTER**
- H: CURRICULUM (Private School)**
- I: COMMUNITY HOUSING DEVELOPMENT ORGANIZATION (CHDO) designation/certification**
- J: DOCUMENTS REQUESTED WITHIN APPLICATION**
- K: ANY DOCUMENTS THAT YOU FEEL WOULD BE BENEFICIAL IN PROCESSING YOUR APPLICATION OR ANY OTHER DOCUMENTS WHICH SUPPORT YOUR CLAIM TO TAX EXEMPTION**

MAIL ALL INFORMATION TO:

**TRAVIS CENTRAL APPRAISAL DISTRICT
P.O. BOX 149012
AUSTIN, TX 78714-9012**

ATTENTION: DENISE PIERCE, EXEMPTIONS ADMINISTRATOR