



TRAVIS CENTRAL APPRAISAL DISTRICT
 P.O. Box 149012
 Austin, Texas 78714-9012 (512) 834-9317
 TDD (512) 836-3328 FAX (512) 835-5371

**APPLICATION FOR YOUTH
 DEVELOPMENT ORGANIZATION
 PROPERTY TAX EXEMPTION
 FOR _____**

This application covers property you owned on January 1 of this year or acquired during this year. If you owned the property on January 1, you must file the completed form between January 1 and no later than April 30 of this year. If you acquire the property after January 1 of this year and wish to qualify for the exemption this year, you must apply before the first anniversary of the date you acquired the property, or before the first anniversary of the date any property was acquired after January 1. Be sure to attach any additional documents requested. If the chief appraiser grants the exemption, you do not need to reapply annually, but you must reapply if the chief appraiser requires you to do so, or if you want the exemption to apply to property not listed in this application. You must notify the chief appraiser in writing if and when your right to this exemption ends. Return the completed form to the address above.

STEP 1: ORGANIZATION NAME AND ADDRESS	Name of organization			
	Present mailing address (number and street)			
	City, town, or post office, state and ZIP code		Telephone number	
	Name of person preparing this application	Driver's License, Personal I.D. Certificate, or Social Security# *	Title	
	Is organization operated by: (please check) <input type="checkbox"/> Individual <input type="checkbox"/> Corporation <input type="checkbox"/> Association			
If operated by a corporation, is the corporation non-profit as defined by the Texas Non Profit Corporation Act (art. 1396-1.01 VACS et seq)?			<input type="checkbox"/> Yes <input type="checkbox"/> No	
STEP 2: STATE OR NATIONAL AFFILIATION	Is the organization affiliated with a state or national organization whose primary purpose is promoting the spiritual, mental, and physical development of youths?			<input type="checkbox"/> Yes <input type="checkbox"/> No
	Name of state/national organization			
	Mailing address if different from above			
	City, town, or post office, state and ZIP code		Telephone number	
STEP 3: ANSWER THESE QUESTIONS ABOUT THE ORGANIZATION	1. Is this organization's primary purpose to promote the spiritual, mental, and physical development of boys, girls, young men, and young women?			<input type="checkbox"/> Yes <input type="checkbox"/> No
	2. In the past year has the organization loaned funds to, borrowed funds from, sold property to, or bought property from a shareholder, director or member of the organization, or has a shareholder or member sold his interest in the organization for profit?			<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, please attach a description of each transaction. For sales, give buyer, seller, price paid, value of the property sold, and date of sale. For loans, give lender, borrower, amount borrowed, interest rate, and term of loan. Attach copy of note, if any.				

	<p>3. Attach a list of salaries and other compensation for services paid in the last year. Also list any funds distributed to members, shareholders or directors in the last year. In each case, give recipient's name, type of service rendered or reason for payment, and amounts paid.</p>	
	<p>4. Please attach a narrative statement describing the organization's activities. Describe in detail what activities contribute to spiritual, mental, and physical development of boys, girls, and young adults. Also describe any other functions which the organization performs.</p>	
<p>STEP 4: ANSWER THESE QUESTIONS ABOUT THE ORGANIZATION BYLAWS OR CHARTER</p>	<p>Please attach a copy of the charter, bylaws or other documents adopted by the organization which govern its affairs, and answer the following questions.</p>	
	<p>1. Does the organization use its assets in performing its youth spiritual, mental and physical development functions or of those of another youth development organization?</p>	<p><input type="checkbox"/> YES <input type="checkbox"/> NO</p>
	<p>2. Do these documents direct that on discontinuance of the organization the organization's assets are to be transferred to the State of Texas, the United States, or to an educational, religious, charitable or other similar organization that is qualified for exemption under Sec. 501(c)(3), Internal Revenue Code, as amended?</p> <p>If "YES," give the page and paragraph numbers. Page_____ Paragraph_____</p>	<p><input type="checkbox"/> YES <input type="checkbox"/> NO</p>
<p>STEP 5: DESCRIBE YOUR PROPERTY</p>	<p>PROPERTY TO BE EXEMPT:</p> <ul style="list-style-type: none"> • Attach one Schedule A (REAL PROPERTY) form for EACH parcel of real property to be exempt. • Attach one Schedule B (PERSONAL PROPERTY) form listing ALL personal property to be exempt. • List only property owned by the organization. 	
<p>STEP 6: SIGN THE APPLICATION</p>	<p>• By signing this application, you designate the property described in the attached schedules A and B as the property against which the exemption for youth spiritual, mental, and physical development organizations may be claimed in this appraisal district. You certify that this information is true and correct to the best of your knowledge and belief.</p>	
	<p>Signature</p>	<p>Date</p>
	<p>On behalf of (name of organization)</p>	<p>Title</p>
	<p>If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.</p>	

* You are required to give us this information on this form, in order to perform tax related functions for this office. Section 11.43 of the Tax Code authorizes this office to request this information to determine tax compliance. The chief appraiser is required to keep the information confidential and not open to public inspection, except to appraisal office employees who appraise property and as authorized by Section 11.48(b), Tax Code.



SCHEDULE A : DESCRIPTION OF REAL PROPERTY

Complete one Schedule A form for EACH parcel qualified for exemption.
Attach all completed schedules to your application for exemption.

TRAVIS CENTRAL APPRAISAL DISTRICT
P.O. Box 149012 8314 Cross Park Drive
Austin, Texas 78714-9012 (512) 834-9317
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Name of owner

Legal description of property Appraisal District account number (Optional):

Describe the primary use of this property

Is the improvement currently under active construction or physical preparation? Yes No

If under construction, when will construction be completed? (date) _____ **

If under physical preparation, check which activity the organization has done.
(Check all that apply and attach copies to application.)

_____ Architectural work _____ Land clearing activities
 _____ Engineering work _____ Site improvement work
 _____ Soil testing _____ Environmental or land use study

Is the incomplete improvement designed and intended to be used exclusively by the qualified youth development associations when completed? Yes No

Does any portion of this property produce income? Yes No

If "Yes", attach a statement describing use of the revenue.

Is the land on which the incomplete improvement is located reasonably necessary for the use of the improvement by qualified youth development associations? Yes No

List all other individuals and organizations that used this property in the past year, and give the requested information for each.

NAME	DATES USED	ACTIVITY	RENT PAID, IF ANY

Continue on additional sheets as needed.

** An incomplete improvement exempted for the three years preceding the 2003 tax year is entitled to exemption for the 2003 tax year regardless of whether the property owner applies for the exemption for the 2003 tax year if the property otherwise qualifies. The chief appraiser may require the property owner to file an application to confirm the owner's qualification for exemption for the 2003 tax year. An exemption for an incomplete improvement is for five years. Effective January 1, 2006, the exemption will revert back to three years.

TRAVIS CENTRAL APPRAISAL DISTRICT



ART CORY
CHIEF APPRAISER

PLEASE ATTACH A COPY OF THE FOLLOWING DOCUMENTS, APPLICABLE TO YOUR ORGANIZATION, ALONG WITH THE COMPLETED APPLICATION:

- A: DEED
- B: CHARTER
- C: CONSTITUTION
- D: BYLAWS
- E: ARTICLES OF INCORPORATION
- F: IRS FORM 990 (Return of Organization Exempt From Income Tax)
- G: IRS FORM 1023 (Application for Recognition of Exemption under Sec. 501(c)(3) of the Internal Revenue Code) OR DETERMINATION LETTER
- H: CURRICULUM (Private School)
- I: COMMUNITY HOUSING DEVELOPMENT ORGANIZATION (CHDO) designation/certification
- J: DOCUMENTS REQUESTED WITHIN APPLICATION
- K: ANY DOCUMENTS THAT YOU FEEL WOULD BE BENEFICIAL IN PROCESSING YOUR APPLICATION OR ANY OTHER DOCUMENTS WHICH SUPPORT YOUR CLAIM TO TAX EXEMPTION

MAIL ALL INFORMATION TO:

TRAVIS CENTRAL APPRAISAL DISTRICT
P.O. BOX 149012
AUSTIN, TX 78714-9012

ATTENTION: DENISE PIERCE, EXEMPTIONS ADMINISTRATOR