

# TRAVIS CENTRAL APPRAISAL DISTRICT

**BOARD OFFICERS**  
RICHARD LAVINE  
CHAIRPERSON  
KRISTOFFER S. LANDS  
VICE CHAIRPERSON  
ED KELLER  
SECRETARY/TREASURER



**BOARD MEMBERS**  
TOM BUCKLE  
BRUCE ELFANT  
SHELLDA D. GRANT  
DENNY HAMILL  
ELEANOR POWELL  
RICO REYES  
BLANCA ZAMORA-GARCIA

## TCAD - BOARD OF DIRECTORS MINUTES OF THE AUGUST 11, 2015 MEETING

### 1. Call to order

### 2. Establishment of Quorum

Richard Lavine called to order the regular meeting of the Travis Central Appraisal District Board of Directors at 11:30am on August 11, 2015 at 8314 Cross Park Dr, Austin, TX 78754. Mr. Lavine recognized a quorum was present and called the meeting to order at 11:43am. Board members present were Richard Lavine, Chair; Kristoffer Lands, Vice-Chair; Ed Keller, Secretary; Tom Buckle; Bruce Elfant; Shellda Grant; Denny Hamill; Eleanor Powell; and Blanca Zamora-Garcia. Rico Reyes was absent from the meeting. Also present were Marya Crigler, Chief Appraiser; Sharon Baxter, Sr. Litigation Attorney; and Leana Mann, Finance & Facilities Officer.

### 3. Citizens Communication

There being no citizen's communication the Board moved onto item number 4.

### 4. Approval of minutes from last meeting

The BOD approved the minutes from the May 29, 2015 as presented.

**MOTION:** Adopt the May 29<sup>th</sup> minutes as presented

**RESULT:** **APPROVED [UNANIMOUS]**

**MOVER:** Eleanor Powell      **SECONDER:** Shellda Grant

**AYES:** Lavine, Lands, Keller, Buckle, Hamill

### 5. Received report from Taxpayer Liaison.

Members of the Board heard from Henry Johnson, TCAD Taxpayer Liaison

**RESULT:** Discussed

### 6. Received report from ARB Chairperson.

Members of the Board heard from Martin Wilbanks, ARB Chairperson

**RESULT:** Discussed

Marya asked the BOD to skip to Item #8 on the agenda, in order to let the ARB get back to ARB formal hearings.

### 8. Discussion and action on TCAD Code of Ethics.

Members of the Board heard from Marya Crigler, TCAD Chief Appraiser

**MOTION:** Adopt Code of Ethics to approve both the TCAD Code of Ethics and the Travis ARB Code of Ethics as presented.

**RESULT:** **APPROVED [UNANIMOUS]**

**MOVER:** Denny Hamill **SECONDER:** Tom Buckle

**AYES:** Lavine, Lands, Keller, Grant, Powell, Zamora-Garcia

**7. Received report from Chief Appraiser**

Members of the Board heard from Marya Crigler, TCAD Chief Appraiser

**RESULT:** Discussed

**9. Discussion & action on adoption of the 2016 Appraisal District Budget**

Members of the Board heard from Marya Crigler, TCAD Chief Appraiser

**MOTION:** Adopt 2016 Appraisal District Budget as presented

**RESULT:** **APPROVED [UNANIMOUS]**

**MOVER:** Kristoffer Lands **SECONDER:** Eleanor Powell

**AYES:** Lavine, Keller, Buckle, Grant, Hamill, Zamora-Garcia

**10. Discussion & action on selection of a bank depository**

Members of the Board heard from Leana Mann, Finance & Facilities Officer and Marya Crigler, TCAD Chief Appraiser

**MOTION:** Approve the selection of Wells Fargo as the bank depository and give authorization to sign contract

**RESULT:** **APPROVED [UNANIMOUS]**

**MOVER:** Tom Buckle **SECONDER:** Denny Hamill

**AYES:** Lavine, Lands, Keller, Grant, Powell, Zamora-Garcia

**11. Discussion and action on appeals report and litigation update to include taxing unit challenge**

**RESULT:** Discussed in executive session

At 12:53pm, the Board moved to executive session for Item No.11, TO DELIBERATE ANY MATTER AUTHORIZED BY TEXAS GOVERNMENT CODE SEC. 551.001 et sec [THE TEXAS OPEN MEETING ACT] INCLUDING Sec. 551.071. Consultation with attorney regarding pending or contemplated litigation, settlement offers, and matters on which the attorney has a duty to advise the Board under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas.

At 1:48pm, the Board resumed the public session and returned to Item No. 11.

**MOTION:** Approve a resolution to give the approval to the Chief Appraiser to appeal an order the ARB made on PID 365784.

**RESULT:** **APPROVED [UNANIMOUS]**

**MOVER:** Tom Buckle **SECONDER:** Shellda Grant

**AYES:** Lavine, Lands, Keller, Hamill, Powell, Zamora-Garcia

**12. Discussion and action on future agenda items**

- a) Next meeting November

**13. Adjournment**

Kristoffer Lands adjourned the meeting at 1:52pm.

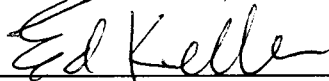
**MOTION:** Adjourn meeting

**RESULT:** APPROVED [UNANIMOUS]

**MOVER:** Kristoffer Lands      **SECONDER:** Tom Buckle

**AYES:** Lavine, Buckle, Grant, Hamill, Powell, Zamora-Garcia

Respectfully submitted,



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Ed Keller, Secretary

**Approved:**



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Richard Lavine, Chairperson

