

TRAVIS CENTRAL APPRAISAL DISTRICT

BOARD OFFICERS
RICHARD LAVINE
CHAIRPERSON
KRISTOFFER S. LANDS
VICE CHAIRPERSON
ED KELLER
SECRETARY/TREASURER



MARYA CRIGLER
CHIEF APPRAISER

BOARD MEMBERS
TOM BUCKLE
BRUCE ELFANT
SHELLDA D. GRANT
DENNY HAMILL
ELEANOR POWELL
RICO REYES
BLANCA ZAMORA-GARCIA

TCAD - BOARD OF DIRECTORS MINUTES OF THE FEBRUARY 17, 2016 MEETING

1. Call to order

2. Determination of Quorum

Richard Lavine called to order the regular meeting of the Travis Central Appraisal District Board of Directors at 11:30 am on January 21, 2016 at 8314 Cross Park Drive, Austin, TX 78754. Mr. Lavine recognized a quorum was present and called the meeting to order 11:37 AM. Board members present were Richard Lavine, Chair; Kristoffer Lands, Vice-Chair; Ed Keller, Secretary; Tom Buckle; Bruce Elfant; Sheldal Grant; Bruce Grube; Eleanor Powell; Rico Reyes and Blanca Zamora-Garcia. Also present were Marya Crigler, Chief Appraiser; Sharon Baxter, Legal Counsel; and Leana Mann, Finance & Facilities Director.

3. Citizens Communication

There being no citizen's communication the Board moved onto item number 4.

4. Approval of minutes from the January 21, regular meeting

The BOD approved the minutes from the January 21st Board of Directors Meeting

MOTION: Adopt the January 21st minutes as presented

RESULT: APPROVED [UNANIMOUS]

MOVER: Bruce Grube **SECONDER:** Eleanor Powell

AYES: Lavine, Lands, Keller, Grant, Reyes

5. Received report from Taxpayer Liaison.

Members of the Board heard from Henry Johnson, TCAD Taxpayer Liaison

RESULT: Discussed

At 11:49am, the Board moved to executive session TO DELIBERATE ANY MATTER AUTHORIZED BY TEXAS GOVERNMENT CODE SEC. 551.001 et seq [THE TEXAS OPEN MEETING ACT] INCLUDING:

SEC. 551.071; Consultation with attorney regarding pending or contemplated litigation, settlement offers, and matters on which the attorney has a duty to advise the Board under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas.

SEC. 551.072; Deliberations regarding real property

SEC. 551.074; Personnel matters; to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee

SEC. 551.076; Deliberations regarding security devices

At 4:10 pm, the Board resumed the public session and returned to Item No. 6.

6. Discussion and action on appointment and compensation of Taxpayer Liaison

Discussed in executive session

MOTION: Postpone Item # 6 to the next meeting and also gave a directive to advertise for the Taxpayer Liaison position. Interviews will be conducted at the next meeting.

RESULT: **APPROVED [UNANIMOUS]**

MOVER: Tom Buckle **SECONDER:** Shelda Grant

AYES: Lavine, Lands, Grant, Grube, Powell, Zamora-Garcia

7. Discussion and action on real estate acquisitions

Discussed in executive session

MOTION: Authorize the Chief Appraiser to negotiate the acquisition of 2304 Forbes Drive

RESULT: **APPROVED [UNANIMOUS]**

MOVER: Tom Buckle **SECONDER:** Ed Keller

AYES: Lavine, Lands, Grant, Grube, Powell, Zamora-Garcia

8. Discussion and action on appeals report and litigation update to include City of Austin Lawsuit, Mueller, Circuit of the Americas and employment law matters on which the attorney has a duty to advise the board

Discussed in executive session

MOTION: Authorize the Chief Appraiser to negotiate final judgement on Circuit of the Americas consistent with the discussion in executive session and pursuant to the confidentiality agreement and protective order.

No action on all other topics

RESULT: **APPROVED [UNANIMOUS]**

MOVER: Tom Buckle **SECONDER:** Ed Keller

AYES: Lavine, Lands, Grant, Grube, Powell, Zamora-Garcia

9. Discussion and action on selection of Appraisal Review Board Chairman and Secretary to include interviews of applicants

Discussed in executive session

1st MOTION: Appoint Betty Thompson as the ARB Chairperson

RESULT: **APPROVED [UNANIMOUS]**

MOVER: Ed Keller **SECONDER:** Blanca Zamora-Garcia

AYES: Buckle, Lavine, Lands, Grant, Grube, Powell

2nd MOTION: Appoint Mary Starr as the ARB Secretary
RESULT: APPROVED
MOVER: Shellda Grant **SECONDER:** Eleanor Powell
AYES: Buckle, Lavine, Lands, Grant
ABSTAIN: Bruce Grube, Blanca Zamora-Garcia

10. Discussion and action on ARB compensation; including benchmarking, daily rates, half day rates, hourly rates, after hours pay, officer compensation, and per diem
RESULT: Postpone to next meeting

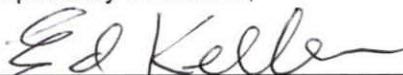
11. Chief appraiser report to include: 2015 annual report, 2015 maps review final report, 2016 field work, flood reappraisals, 25.25b correction report, review of accounting statements, and personnel status report
RESULT: Postpone to next meeting

12. Presentation of award for Certificate of Achievement for Excellence in Budgeting
RESULT: Leana Mann was awarded the Distinguished Budget Presentation Award by the Government Finance Officers Association (GFOA)

13. Discussion and action on future agenda items
a. appointment and compensation of Taxpayer Liaison
b. ARB compensation
c. Chief appraiser report
d. Next BOD meeting will be March 21st at 11:30am

14. Adjournment
Meeting was adjourned at 4:22pm.
MOTION: Adjourn meeting
RESULT: APPROVED [UNANIMOUS]
MOVER: Kristoffer Lands **SECONDER:** Shellda Grant
AYES: Buckle, Keller, Lavine, Grube, Powell, Zamora-Garcia

Respectfully submitted,



Ed Keller, Secretary

Approved:


Richard Lavine, Chairperson