

TRAVIS CENTRAL APPRAISAL DISTRICT

BOARD OFFICERS
RICHARD LAVINE
CHAIRPERSON
KRISTOFFER S. LANDS
VICE CHAIRPERSON
ED KELLER
SECRETARY/TREASURER



MARYA CRIGLER
CHIEF APPRAISER

BOARD MEMBERS
TOM BUCKLE
BRUCE ELFANT
SHELLDA D. GRANT
BRUCE GRUBE
ELEANOR POWELL
RICO REYES
BLANCA ZAMORA-GARCIA

TCAD - BOARD OF DIRECTORS MINUTES OF THE MARCH 21, 2016 MEETING

1. Call to order

2. Establishment of Quorum

Richard Lavine called to order the regular meeting of the Travis Central Appraisal District Board of Directors at 11:30 am on March 21, 2016 at 8314 Cross Park Dr, Austin, TX 78754. Mr. Lavine recognized a quorum was present and called the meeting to order at 11:39 am. Board members present were Richard Lavine, Chair; Kristoffer Lands, Vice-Chair; Ed Keller, Secretary; Tom Buckle; Bruce Elfant; Shellda Grant; Bruce Grube; Eleanor Powell; Rico Reyes; and Blanca Zamora-Garcia. Also present were Marya Crigler, Chief Appraiser; Sharon Baxter, Legal Counsel; and Leana Mann, Finance & Facilities Director.

3. Citizens Communication

There being no citizen's communication the Board moved onto item number 4.

4. Approval of minutes from last meeting

The BOD approved the minutes from the February 17, 2016 as presented.

MOTION: Adopt the February 17th minutes as presented

RESULT: APPROVED [UNANIMOUS]

MOVER: Tom Buckle **SECONDER:** Eleanor Powell

AYES: Lavine, Keller, Grant, Grube, Reyes

5. Received report from Taxpayer Liaison.

There being no Taxpayer Liaison, the Board moved onto item number 6.

6. Received report from ARB Chairperson.

Members of the Board heard from Betty Thompson, ARB Chairperson

RESULT: Discussed

7. Discussion and action on ARB compensation; including benchmarking, daily rates, half day rates, hourly rates, after hours pay, officer compensation, and per diem

Members of the Board heard from Marya Crigler, TCAD Chief Appraiser.

MOTION: Approve the ARB policies, procedures and pay schedule as presented

RESULT: APPROVED [UNANIMOUS]

MOVER: Ed Keller **SECONDER:** Bruce Grube

AYES: Buckle, Lavine, Grant, Powell, Reyes, Zamora-Garcia

8. Chief Appraiser Report to include: 2015 annual report, 2015 MAPS review final report, 2015 flood reappraisals, online homesteads, 2016 valuation and notice of appraised value, review of accounting statements, and personnel status report

8. Continued...

Members of the Board heard from Marya Crigler, Chief Appraiser and Leana Mann, Finance & Facilities Director

RESULT: Discussed

At 12:29pm, the Board moved to executive session for Item No. 9 and Item No. 10, TO DELIBERATE ANY MATTER AUTHORIZED BY TEXAS GOVERNMENT CODE SEC. 551.001 et sec [THE TEXAS OPEN MEETING ACT] INCLUDING Sec. 551.071. Consultation with attorney regarding pending or contemplated litigation, settlement offers, and matters on which the attorney has a duty to advise the Board under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas.

9. Discussion and action on appeals report and litigation update

RESULT: Discussed in executive session

10. Discussion and action on appointment and compensation of taxpayer liaison to include interviews of applicants

Discussed in executive session

At 1:40pm, the Board resumed the public session and returned to Item No. 10.

MOTION: Appoint Martin Wilbanks as the Taxpayer Liaison at \$18,000 per year and will be subject to review

RESULT: **APPROVED** [UNANIMOUS]

MOVER: Eleanor Powell **SECONDER:** Ed Keller

AYES: Lands, Lavine, Grant, Grube, Zamora-Garcia

11. Discussion and action on future agenda items

- a) Next meeting May 9th at 11:30 am
- b) 2017 proposed budget approval
- c) 2015 financial audit

12. Adjournment

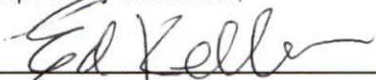
MOTION: Adjourn meeting at 1:46pm

RESULT: **APPROVED** [UNANIMOUS]

MOVER: Kristoffer Lands **SECONDER:** Eleanor Powell

AYES: Keller, Lavine, Grant, Grube, Zamora-Garcia

Respectfully submitted,



Ed Keller, Secretary

Approved:


Richard Lavine, Chairperson