

# TRAVIS CENTRAL APPRAISAL DISTRICT

**BOARD OFFICERS**  
RICHARD LAVINE  
CHAIRPERSON  
KRISTOFFER S. LANDS  
VICE CHAIRPERSON  
ED KELLER  
SECRETARY/TREASURER



MARYA CRIGLER  
CHIEF APPRAISER

**BOARD MEMBERS**  
TOM BUCKLE  
BRUCE ELFANT  
BRUCE GRUBE  
ELEANOR POWELL  
RICO REYES  
JAMES VALADEZ  
BLANCA ZAMORA-GARCIA

## TCAD - BOARD OF DIRECTORS MINUTES OF THE OCTOBER 3, 2016 MEETING

### 1. Call to order

### 2. Establishment of Quorum

Richard Lavine called to order the regular meeting of the Travis Central Appraisal District Board of Directors and recognized a quorum was present at 11:34am on October 3, 2016 at 8314 Cross Park Dr, Austin, TX 78754. Board members present were Richard Lavine, Chair; Kristoffer Lands, Vice-Chair; Ed Keller, Secretary; Tom Buckle; Bruce Elfant; Bruce Grube; Rico Reyes and James Valadez. Blanca Zamora-Garcia and Eleanor Powell were absent from the meeting. Also present were Marya Crigler, Chief Appraiser; Sharon Baxter, Legal Counsel; and Leana Mann, Finance & Facilities Director.

### 3. Citizens Communication

There being no citizen's communication the Board moved onto item number 4.

### 4. Approval of minutes from the August 29<sup>th</sup> meetings

The BOD approved the minutes from public hearing meeting.

**MOTION:** Adopt the August 29<sup>th</sup> public hearing minutes as presented

**RESULT:** APPROVED [UNANIMOUS]

**MOVER:** Ed Keller      **SECONDER:** Bruce Grube

**AYES:** Lavine; Lands; Buckle; Reyes and Valadez

The BOD approved the minutes from the regular meeting.

**MOTION:** Adopt the May 10<sup>th</sup> minutes as presented

**RESULT:** APPROVED [UNANIMOUS]

**MOVER:** Bruce Grube      **SECONDER:** James Valadez

**AYES:** Lavine; Lands; Keller; Buckle and Reyes

### 5. Received report from Taxpayer Liaison

Members of the Board heard from Martin Wilbanks, TCAD Taxpayer Liaison

**RESULT:** Discussed

### 6. Received report from ARB Chairperson

Members of the Board heard from Betty Thompson, ARB Chairperson and Marya Crigler, Chief Appraiser

**RESULT:** Discussed

### 7. Discussion & action on number of ARB Members for 2017

Members of the Board heard from Betty Thompson, ARB Chairperson

**MOTION:** Request from the Judge that there be 40 members and that all new members be appointed as auxiliary members as amended

**RESULT:** APPROVED [UNANIMOUS]

**MOVER:** Bruce Grube      **SECONDER:** Rico Reyes

**AYES:** Lavine; Lands; Keller; Buckle and Valadez

**8. Received report from Chief Appraiser**

Members of the Board heard from Marya Crigler, Chief Appraiser and Leana Mann, Finance & Facilities Director

**RESULT:** Discussed

**9. Discussion & action on TexPool Investment Option**

Members of the Board heard from Leana Mann, Finance & Facilities Officer

**MOTION:** Adopt TexPool Investment Option Resolution as presented

**RESULT:** **APPROVED [UNANIMOUS]**

**MOVER:** Bruce Grube **SECONDER:** Kristoffer Lands

**AYES:** Lavine; Keller; Buckle and Valadez

**10. Discussion & action on elevator modernization**

Members of the Board heard from Marya Crigler, TCAD Appraiser and Leana Mann, Finance & Facilities Director

**MOTION:** Approve the expenditure with Tejas Elevator to repair elevator

**RESULT:** **APPROVED [UNANIMOUS]**

**MOVER:** Tom Buckle **SECONDER:** James Valadez

**AYES:** Lavine; Lands; Keller and Grube

At 12:42 pm, the Board moved to executive session for Item No. 15, TO DELIBERATE ANY MATTER AUTHORIZED BY TEXAS GOVERNMENT CODE SEC. 551.001 et sec [THE TEXAS OPEN MEETING ACT] INCLUDING Sec. 551.071. Consultation with attorney regarding pending or contemplated litigation, settlement offers, and matters on which the attorney has a duty to advise the Board under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas.

**11. Discussion and action on appeals report and litigation update RESULT:**

Discussed in executive session (no action required)

At 1:04 pm, the Board resumed the public session and returned to Item No. 12.

**12. Discussion and action on future agenda items**

- a) Next meeting November 2<sup>nd</sup> at 11:30am
- b) Chief Appraiser Performance Review Subcommittee meeting
- c) Discuss the 401(a) and 457(b) deferred compensation request for proposal submissions

**13. Adjournment**

Adjourned the meeting at 1:08 pm

**MOTION:** Adjourn meeting

**RESULT:** **APPROVED [UNANIMOUS]**

**MOVER:** Kristoffer Lands **SECONDER:** Bruce Grube

**AYES:** Lavine; Keller; Buckle; Grube; and Valadez

Respectfully submitted,



Ed Keller, Secretary

Approved:

  
Richard Lavine, Chairperson