

# TRAVIS CENTRAL APPRAISAL DISTRICT

**BOARD OFFICERS**  
RICHARD LAVINE  
CHAIRPERSON  
KRISTOFFER S. LANDS  
VICE CHAIRPERSON  
ED KELLER  
SECRETARY/TREASURER



**BOARD MEMBERS**  
TOM BUCKLE  
BRUCE ELFANT  
BRUCE GRUBE  
ELEANOR POWELL  
RICO REYES  
JAMES VALADEZ  
BLANCA ZAMORA-GARCIA

## TCAD - BOARD OF DIRECTORS MINUTES OF THE DECEMBER 5, 2016 MEETING

### 1. Call to order

### 2. Establishment of Quorum

Richard Lavine called to order the regular meeting of the Travis Central Appraisal District Board of Directors and recognized a quorum was present at 11:33 am on December 5, 2016 at 8314 Cross Park Dr, Austin, TX 78754. Board members present were Richard Lavine, Chair; Kristoffer Lands, Vice-Chair; Ed Keller, Secretary; Tom Buckle; Bruce Elfant; Bruce Grube; Eleanor Powell; Rico Reyes; James Valadez and ~~Blanca Zamora-Garcia~~. Also present were Marya Crigler, Chief Appraiser; Sharon Baxter, Legal Counsel; and Leana Mann, Finance & Facilities Director.

### 3. Citizens Communication

There being no citizen's communication the Board moved onto item number 4.

### 4. Approval of the minutes of the November 2, 2016 meetings to include: general meeting, chief appraiser review subcommittee meeting, and employee pension subcommittee meeting

**MOTION:** Approve the minutes for the General meeting as presented

**RESULT:** APPROVED [UNANIMOUS]

**MOVER:** Ed Keller **SECONDER:** Eleanor Powell

**AYES:** Buckle, Grube, Lavine, Lands, Reyes, Valadez, ~~Zamora-Garcia~~ <sup>OK</sup>

**MOTION:** Approve the minutes for the Chief Appraiser Review Sub-committee meeting as presented

**RESULT:** APPROVED [UNANIMOUS]

**MOVER:** Ed Keller **SECONDER:** Eleanor Powell

**AYES:** Buckle, Grube, Lavine, Lands, Reyes, Valadez, ~~Zamora-Garcia~~ <sup>OK</sup>

**MOTION:** Approve the minutes for the Employee Pension meeting as presented

**RESULT:** APPROVED [UNANIMOUS] <sup>OK</sup>

**MOVER:** ~~Blanca Zamora-Garcia~~ <sup>Buckle</sup> **SECONDER:** Eleanor Powell <sup>Grube</sup>

**AYES:** Buckle, ~~Grube~~, Keller, Lavine, Lands, Reyes, Valadez

### 5. Received report from Taxpayer Liaison

Members of the Board heard from Martin Wilbanks, TCAD Taxpayer Liaison

**RESULT:** Discussed

### 6. Received report from ARB Chairperson

Members of the Board heard from Betty Thompson, ARB Chairperson and Marya Crigler, Chief Appraiser

**RESULT:** Discussed

**7. Discussion and action on selection of appraisal review board Chairman and Secretary**

Members of the Board heard from Marya Crigler

**MOTION:** Current ARB Chair to continue until replaced or reappointed

**RESULT:** APPROVED [UNANIMOUS]

**MOVER:** Eleanor Powell **SECONDER:** Ed Keller

**AYES:** Buckle, Grube, Lavine, Lands, Reyes, Valadez, ~~Zamora-Garcia~~ <sup>OK</sup>

**MOTION:** Current ARB Secretary to continue until replaced or reappointed

**RESULT:** APPROVED [UNANIMOUS]

**MOVER:** Ed Keller **SECONDER:** Rico Reyes

**AYES:** Buckle, Grube, Lavine, Lands, Powell, Valadez, ~~Zamora-Garcia~~ <sup>OK</sup>

Skipped to Agenda Item #9 to complete action items.

**9. Discussion & action on line item transfers and budget amendments**

Members of the Board heard from Marya Crigler, TCAD Appraiser and  
Leana Mann, Finance & Facilities Director

**MOTION:** Approve line item transfers as presented

**RESULT:** APPROVED [UNANIMOUS]

**MOVER:** Rico Reyes **SECONDER:** Ed Keller

**AYES:** Buckle, Lavine, Lands, Grube, Powell, Valadez, ~~Zamora-Garcia~~ <sup>OK</sup>

**MOTION:** Approve budget amendments as presented

**RESULT:** APPROVED [UNANIMOUS]

**MOVER:** Eleanor Powell **SECONDER:** Rico Reyes

**AYES:** Buckle, Lavine, Lands, Keller, Grube, Valadez, ~~Zamora-Garcia~~ <sup>OK</sup>

At 12:04pm, the Board moved to executive session to discuss Items No.10 & No.11, TO DELIBERATE ANY MATTER AUTHORIZED BY TEXAS GOVERNMENT CODE SEC. 551.001 et sec [THE TEXAS OPEN MEETING ACT] INCLUDING Sec. 551.071. Consultation with attorney regarding pending or contemplated litigation, settlement offers, and matters on which the attorney has a duty to advise the Board under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas.

At 12:55pm, the Board resumed the public session and returned to Item No. 8.

**8. Received report from Chief Appraiser**

Members of the Board heard from Marya Crigler, Chief Appraiser

**RESULT:** Discussed

**10. Discussion & action on chief appraiser's annual performance review and employment contract**

Discussed in executive session

**MOTION:** Extend the contract of the District's current Chief Appraiser, Marya Crigler, as presented

**RESULT:** APPROVED [UNANIMOUS]

**MOVER:** Ed Keller **SECONDER:** Tom Buckle

**AYES:** Lavine, Lands, Grube, Powell, Reyes, Valadez, ~~Zamora-Garcia~~ <sup>OK</sup>

**11. Discussion and action on appeals report and litigation update**

**RESULT:** Discussed in executive session

**12. Discussion and action on future agenda items**

- a) ARB Chair & Secretary
- b) Next meeting February 6, at 11:30am
- c) .

**13. Adjournment**

**MOTION:** Adjourn meeting at 1:16pm

**RESULT:** **APPROVED** [UNANIMOUS]

**MOVER:** Kristoffer Lands      **SECONDER:** Bruce Grube

**AYES:** Lavine, Keller, Powell, Valadez, ~~Zamora-Garcia~~ *OK*

Respectfully submitted,



Ed Keller, Secretary

Approved:



Richard Lavine, Chairperson