

TRAVIS CENTRAL APPRAISAL DISTRICT

BOARD OFFICERS
BLANCA ZAMORA-GARCIA
CHAIRPERSON
BRUCE GRUBE
VICE CHAIRPERSON



BOARD MEMBERS
THERESA BASTIAN
TOM BUCKLE
BRUCE ELFANT
ANTHONY NGUYEN
ELEANOR POWELL
JAMES VALADEZ

TCAD - BOARD OF DIRECTORS MINUTES OF THE AUGUST 27, 2018 MEETING

1. Call to order

2. Establishment of Quorum

Blanca Zamora-Garcia called to order the regular meeting of the Travis Central Appraisal District Board of Directors (BOD) and recognized a quorum was present at 11:42AM on August 27, 2018 at 8314 Cross Park Dr., Austin, TX 78754. Board members present were Blanca Zamora-Garcia, Chairperson; Bruce Grube, Vice Chairperson; Theresa Bastian; Tom Buckle; Anthony Nguyen and James Valadez. Bruce Elfant and Eleanor Powell were not present. Also present were Marya Crigler, Chief Appraiser; Lonnie Hendry, Deputy Chief Appraiser and Leana Mann, Director of Operations.

3. Citizens Communication

There being no citizen's communication, the BOD skipped to Item #6.

4. Recognition of board members Ed Keller and Kristoffer Lands for their years of outstanding service to Travis Central Appraisal District Board Of Directors

5. Recognition of TCAD staff for certification efforts

6. Approval of the minutes of the May 23, 2018 regular meeting:

MOTION: Approve the minutes as presented.

RESULT: APPROVED [UNANIMOUS]

MOVER: James Valadez **SECONDER:** Bruce Grube

AYES: Theresa Bastian; Tom Buckle; Anthony Nguyen and
Blanca Zamora-Garcia

7. Discussion and action on adoption of the 2019 TCAD Budget

Members of the Board heard from Marya Crigler, Chief Appraiser and Leana Mann, Director of Operations

MOTION: Approve the 2019 TCAD Budget as presented

RESULT: APPROVED [UNANIMOUS]

MOVER: Bruce Grube **SECONDER:** Tom Buckle

AYES: Theresa Bastian; Anthony Nguyen; James Valadez and
Blanca Zamora-Garcia

8. Discussion and action on adoption of the District's 2019-2020 Reappraisal Plan

Members of the Board heard from Marya Crigler, Chief Appraiser

MOTION: Approve the 2019-2020 TCAD Reappraisal Plan as presented

RESULT: APPROVED [UNANIMOUS]

MOVER: Tom Buckle **SECONDER:** James Valadez

AYES: Theresa Bastian; Bruce Grube; Anthony Nguyen; and
Blanca Zamora-Garcia

9. **Received report from Taxpayer Liaison**
Members of the Board heard from Martin Wilbanks, TCAD Taxpayer Liaison
RESULT: Discussed
10. **Received report from Appraisal Review Board (ARB) Chairperson**
Members of the Board heard from Betty Thompson, ARB Chairperson
RESULT: Discussed
11. **Chief Appraiser report to include: 2018 protest/certification status, formal hearings at Expo Center, Tax Transparency Website, review of accounting statements, personnel status and 25.25b report**
Members of the Board heard from Marya Crigler, Chief Appraiser and Leana Mann, Director of Operations
RESULT: Discussed
12. **Discussion and action on number of ARB Members for 2019**
Members of the Board heard from Marya Crigler, Chief Appraiser
MOTION: Approve the number of ARB Members to be 150 requested for 2019 as presented.
RESULT: **APPROVED** [UNANIMOUS]
MOVER: Bruce Grube **SECONDER:** Theresa Bastian
AYES: Tom Buckle; Anthony Nguyen; James Valadez and Blanca Zamora-Garcia
13. **Discussion and action on offsite ARB rental contract**
Members of the Board heard from Marya Crigler, Chief Appraiser and Leana Mann, Director of Operations
MOTION: Approve the contract for the offsite ARB rental contract as presented
RESULT: **APPROVED** [UNANIMOUS]
MOVER: James Valadez **SECONDER:** Anthony Nguyen
AYES: Theresa Bastian; Tom Buckle; Bruce Grube and Blanca Zamora-Garcia
14. **Discussion and action on vacant lot site preparation and future construction**
Members of the Board heard from Marya Crigler, Chief Appraiser and Leana Mann, Director of Operations
MOTION: Approve the preparation of the vacant lot site and future construction
RESULT: **APPROVED** [UNANIMOUS]
MOVER: Theresa Bastian **SECONDER:** Tom Buckle
AYES: Bruce Grube; Anthony Nguyen; James Valadez and Blanca Zamora-Garcia
15. **Discussion and action on contract for BOD general counsel**
Members of the Board heard from Marya Crigler, Chief Appraiser; Patricia Carls, BOD General Counsel and Leana Mann, Director of Operations
MOTION: Approve the contract with Law Offices of Patricia Erlinger Carls as general counsel for the BOD as presented
RESULT: **APPROVED** [UNANIMOUS]
MOVER: James Valadez **SECONDER:** Bruce Grube
AYES: Theresa Bastian; Tom Buckle; Anthony Nguyen; and Blanca Zamora-Garcia

At 12:47PM, the Board moved to executive session for Item No. 12; TO DELIBERATE ANY MATTER AUTHORIZED BY TEXAS GOVERNMENT CODE SEC. 551.001 et sec [THE TEXAS OPEN MEETING ACT] INCLUDING Sec. 551.071. Consultation with attorney regarding pending or contemplated litigation, settlement offers, and matters on which the attorney has a duty to advise the Board under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas.

At 1:32 PM, the Board resumed the public session and returned to Item No. 16.

16. Discussion and action on appeals report and litigation update to include employment law matters on which the attorney has a duty to advise the Board

Members of the Board heard from Marya Crigler, Chief Appraiser; Lonnie Hendry, Deputy Chief Appraiser and Leana Mann, Finance Director

MOTION: Deny grievance claim by former employee

RESULT: **APPROVED** [UNANIMOUS]

MOVER: Bruce Grube **SECONDER:** Tom Buckle

AYES: Theresa Bastian; Anthony Nguyen; James Valadez and
Blanca Zamora-Garcia

17. Discussion and action on future agenda items

a. Next BOD 11/13/18, Tuesday

18. Adjournment

MOTION: Adjourn meeting at 1:38PM

RESULT: **APPROVED** [UNANIMOUS]

MOVER: Tom Buckle **SECONDER:** Anthony Nguyen

AYES: Theresa Bastian; Bruce Grube; James Valadez and
Blanca Zamora-Garcia

Respectfully submitted,


~~Bruce Grube, Vice-Chairperson~~ JAMES VALADEZ

Approved:


Blanca Zamora-Garcia, Chairperson