

APPRAISAL REVIEW BOARD MINUTES OF MEETING

The meeting on January 18, 2019 was called to order at approximately 5:15p.m. by Ms. Thompson, Chairman of the Appraisal Review Board. Members present for the meeting were:

Sara Becker	Wallace Henderson	Harriet Peppel
Rufus Coburn	Eugene Jarman	Edna Rhambo
Felix Contreras	Willie Johnson	Pamela Ross
Storey Cordelle	Thomas King	Betty Thompson
Frank Dewhurst	Diane Lee	Patricia Wilkins
William Fields	Ernest Miller	

Quorum was established.

Minutes were approved for December 13, 2018.

Procedural Review of Records Held:

PID 850306 and 850307 heard on August 13
Held for review, d-1-d appraisal. Reviewed with no relevant error.

Approval of Records for: December 17, 18 and 20, 2018
January 17 and 18, 2019

by motion stated that TARB panel decisions be approved and for hearings scheduled but not held because of failure to appear be determined as forfeited, with no change of the value determined by the Appraisal District.

Information related to the 2019 Protest Formal Hearing Season was presented by the Chair.

Review of the schedule for future hearings for the remainder of January into February, mandatory Comptroller Training date and attendance requirement, attorney workshops and tentative start and end dates for hearings. Location and parking information related to specific dates was reviewed. Reiteration of the expectation that members are to work full-time as needed during the 2019 Protest Hearing Season. Forty panels will be called during the peak of the protest season.

Summer venue site information is being finalized and unavailable at this time.

Additional information related to the current Per Diem schedule adopted by the Travis Central Appraisal District Board of Directors was provided and questions answered. The role of the

Team Leads and Mentors to be selected by the Chair to manage the large group of newly appointed members and current members were defined. Questions related to the need of a Vice Chair will be held at the Quorum meeting on February 21st which will include all Auxiliary Members.

Questions regarding the revision of current hearing scripts meeting the Comptroller's Model Hearing Procedures was acknowledged with affirmation that a review and revision would be done to revise recently added language related to Telephone Hearings and other sections as necessary.

Acknowledgement that post the legislative session several of the ARB documents will require review and updating. Currently several bills have been filed related to the ARB which may necessitate revisions.

Information related to the "Who Are the Newest ARB Member" was provided which included resume highlights related to occupation, gender and languages spoken. Orientation for the New Members will begin the following week, followed by the Comptroller training and sessions by our attorney.

The Chair Elect provided more information related to the schedule for new members which will include Forms/Procedural/Evidence Review with Mock Hearings and reviewed by the ARB attorney.

The meeting was informational with discussion resulting in no action of the Board.

Motion was made to adjourn.