

# TRAVIS CENTRAL APPRAISAL DISTRICT

**BOARD OFFICERS**  
RICHARD LAVINE  
CHAIRPERSON  
KRISTOFFER S. LANDS  
VICE CHAIRPERSON  
ED KELLER  
SECRETARY/TREASURER



MARYA CRIGLER  
CHIEF APPRAISER

**BOARD MEMBERS**  
TOM BUCKLE  
BRUCE ELFANT  
BRUCE GRUBE  
ELEANOR POWELL  
RICO REYES  
JAMES VALADEZ  
BLANCA ZAMORA-GARCIA

## TCAD - BOARD OF DIRECTORS MINUTES OF THE MARCH 6, 2017 MEETING

### 1. Call to order

### 2. Establishment of Quorum

Richard Lavine called to order the regular meeting of the Travis Central Appraisal District Board of Directors and recognized a quorum was present at 11:36 am on March 6, 2017 at 8314 Cross Park Dr., Austin, TX 78754. Board members present were Richard Lavine, Chair; Kristoffer Lands, Vice-Chair; Ed Keller, Secretary; Tom Buckle; Bruce Elfant; Bruce Grube; Eleanor Powell and James Valadez. Blanca Zamora-Garcia and Rico Reyes were not present. Also present were Marya Crigler, Chief Appraiser; Sharon Baxter, Legal Counsel and Leana Mann, Finance & Facilities Director.

### 3. Citizens Communication

There being no citizen's communication the Board moved onto item number 5.

### 4. Approval of the minutes of the February 6, 2017 meetings to include: general meeting

**MOTION:** Approve the minutes for the General meeting as amended  
**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Ed Keller      **SECONDER:** Bruce Grube  
**AYES:** Buckle, Lavine, Lands, Valadez

### 5. Received report from Taxpayer Liaison

Members of the Board heard from Martin Wilbanks, TCAD Taxpayer Liaison and Marya Crigler, Chief Appraiser  
**RESULT:** Discussed

### 6. Received report from ARB Chairperson

Members of the Board heard from Betty Thompson, ARB Chairperson and Marya Crigler, Chief Appraiser  
**RESULT:** Discussed

### 7. Chief Appraiser report to include: 2017 valuation and notice of appraised values, TCAD website, legislative update, community outreach, training program, review of accounting statements, and personnel status

Members of the Board heard from Marya Crigler, Chief Appraiser  
**RESULT:** Discussed

At 12:16pm, the Board moved to executive session for Item Nos.8 & 9, TO DELIBERATE ANY MATTER AUTHORIZED BY TEXAS GOVERNMENT CODE SEC. 551.001 et sec [THE TEXAS OPEN MEETING ACT] INCLUDING Sec. 551.071. Consultation with attorney regarding pending or contemplated litigation, settlement offers, and matters on which the attorney has a duty to advise the Board under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas.

At 2:16 pm, the Board resumed the public session and returned to Item No. 8.

**8. Discussion and action on selection of the 2017 ARB Chairman and Secretary to include interviews of applicants**

**MOTION:** Appoint Betty Thompson as Chair and Mary Starr as Secretary  
**RESULT:** **APPROVED [UNANIMOUS]**  
**MOVER:** Ed Keller **SECONDER:** Kristoffer Lands  
**AYES:** Buckle, Grube, Lavine, Powell

**9. Discussion & action on appointment and compensation of Taxpayer Liaison to include interviews of applicants**

**MOTION:** To wave the interview for Taxpayer Liaison  
**RESULT:** **APPROVED [UNANIMOUS]**  
**MOVER:** Tom Buckle **SECONDER:** Kristoffer Lands  
**AYES:** Grube, Keller, Lavine, Lands

**MOTION:** Reappoint Martin Wilbanks as Taxpayer Liaison Officer  
**RESULT:** **APPROVED [UNANIMOUS]**  
**MOVER:** Ed Keller **SECONDER:** Eleanor Powell  
**AYES:** Buckle, Grube, Lavine, Lands

**MOTION:** Set compensation at \$1500/month  
**RESULT:** **APPROVED [UNANIMOUS]**  
**MOVER:** Buckle **SECONDER:** Eleanor Powell  
**AYES:** Grube, Keller, Lavine, Lands

**10. Discussion and action on appeals report and litigation update**

**RESULT:** Discussed in executive session

**11. Discussion and action on future agenda items**

a) April 3, 2017

**12. Adjournment**

**MOTION:** Adjourn meeting at 2:29pm  
**RESULT:** **APPROVED [UNANIMOUS]**  
**MOVER:** Kristoffer Lands **SECONDER:** Eleanor Powell  
**AYES:** Buckle, Grube, Keller, Lavine

**Respectfully submitted,**



Ed Keller, Secretary

**Approved:**



Richard Lavine, Chairperson