

TRAVIS CENTRAL APPRAISAL DISTRICT

BOARD OFFICERS
BLANCA ZAMORA-GARCIA
CHAIRPERSON
BRUCE GRUBE
VICE CHAIRPERSON
ED KELLER
SECRETARY/TREASURER



MARYA CRIGLER
CHIEF APPRAISER

BOARD MEMBERS
THERESA BASTIAN
TOM BUCKLE
BRUCE ELFANT
KRISTOFFER LANDS
ANTHONY NGUYEN
ELEANOR POWELL
JAMES VALADEZ

TCAD - BOARD OF DIRECTORS MINUTES OF THE MAY 23, 2018 MEETING

1. Call to order

2. Establishment of Quorum

Blanca Zamora-Garcia called to order the regular meeting of the Travis Central Appraisal District Board of Directors (BOD) and recognized a quorum was present at 11:30am on May 23, 2018 at 8314 Cross Park Dr., Austin, TX 78754. Board members present were Bruce Grube, Vice Chairperson; Ed Keller, Secretary; Theresa Bastian; Bruce Elfant; Kristoffer Lands; Anthony Nguyen; Eleanor Powell and James Valadez. Tom Buckle was not present. Also present were Marya Crigler, Chief Appraiser; Lonnie Hendry, Deputy Chief Appraiser and Leana Mann, Finance & Facilities Director.

3. Citizens Communication

Chris Wojtewicz and Mateo Clarke regarding Open Data a David Gray, Mateo Clarke addressed the Board then the Board moved onto item number 4.

4. Approval of the minutes of the March 12, 2018 regular meeting:

MOTION: Approve the minutes as presented.

RESULT: APPROVED [UNANIMOUS]

MOVER: Bruce Grube **SECONDER:** Ed Keller

AYES: Theresa Bastian; Kristoffer Lands; Anthony Nguyen; Eleanor Powell;
James Valadez and Blanca Zamora-Garcia

5. Received report from Taxpayer Liaison

Members of the Board heard from Martin Wilbanks, TCAD Taxpayer Liaison

RESULT: Discussed

6. Received report from Appraisal Review Board (ARB) Chairperson

Members of the Board heard from Betty Thompson, ARB Chairperson

RESULT: Discussed

Skipped to Item#s 8, #9, #11 and #12

7. Chief Appraiser report to include: 2018 mass appraisal report, 2018 certification efforts, public relations efforts, community outreach, review of accounting statements and personnel status

Members of the Board heard from Marya Crigler, Chief Appraiser; Lonnie Hendry, Deputy Chief Appraiser and Leana Mann, Finance Director

RESULT: Discussed

Previously discussed Item #8, #9, #11 and #12, returned to Item #10

8. Discussion and action on 2017 financial audit

Members of the Board heard from Marya Crigler, Chief Appraiser and Leana Mann, Finance & Facilities Director

MOTION: Approve the 2017 financial audit as presented.

RESULT: **APPROVED [UNANIMOUS]**

MOVER: Ed Keller **SECONDER:** Eleanor Powell

AYES: Theresa Bastian; Bruce Grube; Kristoffer Lands; Anthony Nguyen; James Valadez and Blanca Zamora-Garcia

9. Discussion and action on finance policy

Members of the Board heard from Marya Crigler, Chief Appraiser and Leana Mann, Finance & Facilities Director

MOTION: **Approve the finance policy changes with the exception of the removal of the current limitation on auditors of 6 years**

RESULT: **APPROVED [UNANIMOUS]**

MOVER: Theresa Bastian **SECONDER:** Eleanor Powell

AYES: Bruce Grube; Kristoffer Lands; Anthony Nguyen; James Valadez and Blanca Zamora-Garcia

Skipped to Item #11

10. Discussion and action on 2019 proposed budget

Members of the Board heard from Marya Crigler, Chief Appraiser and Leana Mann, Finance & Facilities Director

MOTION: Approve the 2019 proposed budget

RESULT: **APPROVED [UNANIMOUS]**

MOVER: **SECONDER:**

AYES: Theresa Bastian; Bruce Grube; Kristoffer Lands; Anthony Nguyen; Eleanor Powell; James Valadez and Blanca Zamora-Garcia

11. Discussion and action on CAMA software contract

Members of the Board heard from Marya Crigler, Chief Appraiser and Leana Mann, Finance & Facilities Director

MOTION: Approve CAMA software contract with True Prodigy as presented

RESULT: **APPROVED [UNANIMOUS]**

MOVER: Kristoffer Lands **SECONDER:** Ed Keller

AYES: Theresa Bastian; Bruce Grube; Anthony Nguyen; Eleanor Powell; James Valadez and Blanca Zamora-Garcia

At 12:41pm, the Board moved to executive session for Item No. 12; TO DELIBERATE ANY MATTER AUTHORIZED BY TEXAS GOVERNMENT CODE SEC. 551.001 et sec [THE TEXAS OPEN MEETING ACT] INCLUDING Sec. 551.071. Consultation with attorney regarding pending or contemplated litigation, settlement offers, and matters on which the attorney has a duty to advise the Board under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas.

At 12:52pm, the Board resumed the public session and returned to Item No. 7.

12. Discussion and action on appeals report and litigation

Members of the Board heard from Marya Crigler, Chief Appraiser, Lonnie Hendry, Deputy Chief Appraiser and;

RESULT: **Discussed in executive session**

13. Discussion and action on future agenda items

- a. Next BOD 8/21
- b. Final approval of 2019 budget

14. Adjournment

MOTION: Adjourn meeting at 1:45PM

RESULT: **APPROVED** [UNANIMOUS]

MOVER: Kristoffer Lands **SECONDER:** Eleanor Powell

AYES: Theresa Bastian; Bruce Grube; Kristoffer Lands; Anthony Nguyen;
Eleanor Powell; James Valadez and Blanca Zamora-Garcia

Respectfully submitted,



Ed Keller, Secretary *BRUCE GRUBE, VICE CHAIR*

Approved:



Blanca Zamora-Garcia, Chairperson