

TRAVIS CENTRAL APPRAISAL DISTRICT

BOARD OFFICERS

TOM BUCKLE
CHAIRPERSON
BRUCE GRUBE
VICE CHAIRPERSON
JAMES VALADEZ
SECRETARY/TREASURER



MARYA CRIGLER
CHIEF APPRAISER

BOARD MEMBERS

THERESA BASTIAN
BRUCE ELFANT
BLAMCA ZAMORA-GARCIA
ANTHONY NGUYEN
ELEANOR POWELL
RYAN STEGLICH
FELIPE ULLOA

TCAD - BOARD OF DIRECTORS MINUTES OF THE MAY 20, 2019 MEETING

1. Call to order

2. Establishment of Quorum

Tom Buckle called to order the regular meeting of the Travis Central Appraisal District Board of Directors (BOD) and recognized a quorum was present at 11:30 AM on May 20, 2019 at 8314 Cross Park Dr., Austin, TX 78754. Board members present were Tom Buckle, Chairperson; Bruce Grube, Vice Chairperson; James Valadez, Secretary; Theresa Bastian; Bruce Elfant, Anthony Nguyen; Ryan Steglich, Felipe Ulloa and Blanca Zamora-Garcia. Eleanor Powell was not present. Also present, were Marya Crigler, Chief Appraiser; Lonnie Hendry, Deputy Chief Appraiser; Dusty Banks, Legal Counsel and Leana Mann, Director of Operations.

3. Citizens Communication

John Paul Krueger
Bill Aleshire
Kristin Heaney
Steve Neal

4. Approval of the minutes of the May 9, 2019 regular meeting.

MOTION: Approve the minutes as presented/amended.

RESULT: **APPROVED** [UNANIMOUS]

MOVER: Blanca Zamora-Garcia **SECONDER:** Bruce Grube

AYES: Tom Buckle, James Valadez, Theresa Bastian, Anthony Nguyen, Ryan Steglich, Felipe Ulloa

Approval of the minutes of the March 11 regular meeting.

MOTION: Approve the minutes as presented/amended.

RESULT: **APPROVED** [UNANIMOUS]

MOVER: Theresa Bastian **SECONDER:** Blanca Zamora-Garcia

AYES: Tom Buckle, Bruce Grube, James Valadez, Anthony Nguyen, Ryan Steglich, Felipe Ulloa

5. Received report from Taxpayer Liaison

RESULT: Written report submitted

6. Received report from Appraisal Review Board (ARB) Chairperson
Members of the Board heard from Betty Thompson, ARB Chairperson
RESULT: Discussed
7. Discussion and action on ARB request for lunches to be provided
Members of the Board heard from Betty Thompson, ARB Chair
RESULT: Discussed – no action taken at this time will call another meeting in two weeks
8. Discussion and action on mileage reimbursement for ARB travel expenses
Members of the Board heard from Betty Thompson, ARB Chairperson
MOTION: Approve the reimbursement for the ARB travel expenses
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Anthony Nguyen **SECONDER:** Theresa Bastian

AYES: Tom Buckle; Bruce Grube; James Valadez, Ryan Steglich; Felipe Ulloa; Blanca Zamora-Garcia

9. Received report from Chief Appraiser to include: 2019 protest status, 25.25b report, review of accounting statements and personnel status
Members of the Board heard from Marya Crigler, Chief Appraiser and Leana Mann, Director of Operations regarding the accounting statements
RESULT: Discussed
10. Presentation of Government Finance Officers Association award for outstanding achievement in Popular Annual Financial Reporting (PAFR) and award for Distinguished Budget

RESULT: Leana Mann, Director of Operations was presented awards for both PAFR and Distinguished Budget
11. Discussion and action on 2018 Financial audit
Members of the Board heard from Preston Singleton with Singleton Clark & Company
MOTION: Approve the 2018 Financial Audit
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Blanca Zamora-Garcia **SECONDER:** Bruce Grube

AYES: Theresa Bastian, Tom Buckle; Anthony Nguyen; Ryan Steglich; Felipe Ulloa; James Valadez

12. Discussion and action on finance policy
MOTION: Approve finance policy as presented
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Bruce Grube **SECONDER:** Theresa Bastian

AYES: Tom Buckle, James Valadez, Blanca Zamora-Garcia, Anthony Nguyen, Ryan Steglich, Felipe Ulloa

13. Discussion and action on depository

Members of the Board heard from Leana Mann

MOTION: Approve Wells Fargo as the depository

RESULT: APPROVED [UNANIMOUS]

MOVER: Ryan Steglich **SECONDER:** Bruce Grube

AYES: Tom Buckle, James Valadez, Blanca Zamora-Garcia, Anthony Nguyen, Theresa Bastian, Felipe Ulloa

14. Discussion and action on 2020 proposed budget

Members of the Board heard from Leana Mann

RESULT: Discussed

At 1:13 PM, the Board moved to executive session; TO DELIBERATE ANY MATTER AUTHORIZED BY TEXAS GOVERNMENT CODE SEC. 551.001 et sec [THE TEXAS OPEN MEETING ACT] INCLUDING

SEC. 551.071; Consultation with attorney regarding pending or contemplated litigation, settlement offers, and matters on which the attorney has a duty to advise the Board under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas.

At 2:22 PM, the Board resumed the public session and returned to Item No. 11, then continued on with the remaining Item No's.

15. Discussion and action on appeals report and litigation update to include Corelogic and Austin Board of Realtors

RESULT: Discussed in executive session

16. Discussion and action on future agenda items

a. Next meeting June 11, 2019 at 11:30am

b. Approval of Proposed Budget

17. Adjournment

MOTION: Adjourn meeting at 2:27 PM

RESULT: APPROVED [UNANIMOUS]

MOVER: Blanca Zamora-Garcia **SECONDER:** Bruce Grube

AYES: Tom Buckle, James Valadez, Ryan Steglich, Anthony Nguyen, Theresa Bastian, Felipe Ulloa

Respectfully submitted,



James Valadez, Secretary

Approved:



Tom Buckle, Chairperson