

TRAVIS CENTRAL APPRAISAL DISTRICT

BOARD OFFICERS
RICHARD LAVINE
CHAIRPERSON
KRISTOFFER S. LANDS
VICE CHAIRPERSON
ED KELLER
SECRETARY/TREASURER



BOARD MEMBERS
TOM BUCKLE
BRUCE ELFANT
BRUCE GRUBE
ELEANOR POWELL
RICO REYES
JAMES VALADEZ
BLANCA ZAMORA-GARCIA

TCAD - BOARD OF DIRECTORS MINUTES OF THE NOVEMBER 2, 2016 MEETING

1. Call to order

2. Establishment of Quorum

Richard Lavine called to order the regular meeting of the Travis Central Appraisal District Board of Directors and recognized a quorum was present at 12:10 pm on November 2, 2016 at 8314 Cross Park Dr, Austin, TX 78754. Board members present were Richard Lavine, Chair; Kristoffer Lands, Vice-Chair; Ed Keller, Secretary; Bruce Elfant; Bruce Grube; Eleanor Powell; James Valadez and Blanca Zamora-Garcia. Tom Buckle and Rico Reyes were absent from the meeting. Also present were Marya Crigler, Chief Appraiser; Sharon Baxter, Legal Counsel; and Leana Mann, Finance & Facilities Director.

3. Citizens Communication

There being no citizen's communication the Board moved onto item number 4.

4. Approval of minutes from the October 3rd meetings

MOTION: Approve the minutes as presented

RESULT: APPROVED [UNANIMOUS]

MOVER: Bruce Grube **SECONDER:** Blanca Zamora-Garcia

AYES: Lavine, Lands, Keller, Grube, Powell and Valadez

5. Received report from Taxpayer Liaison

Members of the Board heard from Martin Wilbanks, TCAD Taxpayer Liaison

RESULT: Discussed

6. Received report from ARB Chairperson

Members of the Board heard from Betty Thompson, ARB Chairperson and Marya Crigler, Chief Appraiser

RESULT: Discussed

7. Received report from Chief Appraiser

Members of the Board heard from Marya Crigler, Chief Appraiser

RESULT: Discussed

8. Discussion & action on request of Ms. Helen Johnson for review of her compensation as an auxiliary and regular ARB member

Members of the Board heard from Marya Crigler

MOTION: Motion to find the 2016 ARB payscale was properly applied to Ms. Johnson and no adjustment to her 2016 compensation is warranted

RESULT: APPROVED [UNANIMOUS]

MOVER: Bruce Grube **SECONDER:** Ed Keller

AYES: Lavine, Lands, Powell, Valadez, Zamora-Garcia

9. Discussion & action on adoption of 401A retirement plan provider

Members of the Board heard from Marya Crigler, TCAD Appraiser and Leana Mann, Finance & Facilities Director

MOTION: Appoint Valic as the 401A retirement plan provider

RESULT: **APPROVED [UNANIMOUS]**

MOVER: Bruce Grube **SECONDER:** Eleanor Powell

AYES: Lavine, Lands, Keller, Powell, Valadez

10. Discussion & action on drone photography pilot project

Members of the Board heard from Marya Crigler, TCAD Appraiser and Leana Mann, Finance & Facilities Director

MOTION: Approve the drone photography pilot project by Skyview

RESULT: **APPROVED [UNANIMOUS]**

MOVER: Bruce Grube **SECONDER:** Blanca Zamora-Garcia

AYES: Lavine, Lands, Keller, Grube, Powell, Valadez, Zamora-Garcia

11. Discussion & action on chief appraiser's annual performance review and employment contract

Members of the Board heard from Ed Keller – requested additional information.

12. Discussion and action on appeals report and litigation update

RESULT: Discussed

13. Discussion and action on future agenda items

- a) Item line transfers & budget amendments
- b) Chief Appraiser compensation
- c) Applications for ARB Chairperson
- d) Next meeting 12/5/16 at 11:30am

14. Adjournment

Adjourned the meeting at 1:12 PM

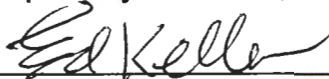
MOTION: Adjourn meeting

RESULT: **APPROVED [UNANIMOUS]**

MOVER: Kristoffer Lands **SECONDER:** Eleanor Powell

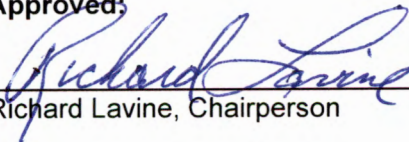
AYES: Lavine, Lands, Keller, Grube, Powell, Valadez, Zamora-Garcia

Respectfully submitted,



Ed Keller, Secretary

Approved:



Richard Lavine, Chairperson