

Travis Central Appraisal District



Board of Director's Meeting
October 23, 2020
11:30 a.m.

TRAVIS CENTRAL APPRAISAL DISTRICT

BOARD OFFICERS
JAMES VALADEZ
CHAIRPERSON
BRUCE GRUBE
VICE CHAIRPERSON
THERESA BASTIAN
SECRETARY/TREASURER



MARY A CRIGLER
CHIEF APPRAISER

BOARD MEMBERS
TOM BUCKLE
BRUCE ELIANT
ANTHONY NGUYEN
ELEANOR POWELL
RYAN STEGLICH
FELIPE ULLOA
BLANCA ZAMORA GARCIA

VIA VIDEOCONFERENCE - The public may hear and view this meeting while in progress online at
<https://us02web.zoom.us/j/362812703>

AGENDA

REGULAR MEETING - FRIDAY, OCTOBER 23, 2020 – 11 30AM



2 pgs 202081393

- 1 CALL TO ORDER
- 2 ESTABLISHMENT OF QUORUM
- 3 CITIZENS COMMUNICATION - Public comment will be allowed via teleconference, no in-person input will be allowed. All public comment will occur at the beginning of the meeting starting at 11 30 AM. To speak remotely at this meeting persons must register online at [https://www.traviscad.org/speaker registration](https://www.traviscad.org/speaker-registration) no later than 1 5 hours prior to the meeting start time. Approximately one hour prior to the meeting start time, speakers will receive email instructions on how to login to participate in the meeting. Emails will come from outreach@tcadcentral.org
- 4 CONSENT AGENDA - These items may be acted upon by one motion. No separate discussion or vote on any of the items will be had unless requested by a Board member
 - a APPROVAL OF THE MINUTES OF THE SEPTEMBER 3, 2020 MEETING
- 5 REGULAR AGENDA
 - a DISCUSSION AND ACTION ON PURCHASE FROM STATE OF TEXAS DIR CONTRACT # DIR-TSO 4288 OF CARAHSOFT TECHNOLOGY CORPORATION TRANSUNION-ENHANCED REAL ESTATE REPORT
 - b DISCUSSION AND POSSIBLE ACTION ON ADMINISTRATIVE JUDGE'S APPOINTMENT, REAPPOINTMENT OR REPLACEMENT OF APPRAISAL REVIEW BOARD MEMBERS
 - c DISCUSSION AND POSSIBLE ACTION ON LITIGATION AND APPEALS RELATED TO PENDING LAWSUITS AND ANTICIPATED LAWSUITS
 - d DISCUSSION AND POSSIBLE ACTION TO ADD ITEMS TO FUTURE AGENDAS
 - e ADJOURNMENT

THE BOARD MAY MEET IN EXECUTIVE SESSION TO DELIBERATE ANY MATTER AUTHORIZED BY TEXAS GOVERNMENT CODE SEC 551 001 et seq [THE TEXAS OPEN MEETING ACT] INCLUDING

- SEC 551 071, Consultation with attorney regarding pending or contemplated litigation, settlement offers, and matters on which the attorney has a duty to advise the Board under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas
- SEC 551 072, Deliberations regarding real property
- SEC 551 074, Personnel matters, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the Chief Appraiser or other public officer or employee, or to hear a complaint or charge
- SEC 551 076, Deliberations regarding security devices

The Travis Central Appraisal District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call 512 834 9317 extension 313 for information. For a sign language interpreter, please call 48 hours prior to meeting.

CERTIFICATE OF POSTING

I, Leana Mann, Director of Operations of the Travis Central Appraisal District, do hereby certify that on the 14th day of October 2020, by 5 o'clock pm this Notice of Meeting was posted at the District's Offices, located at 8314 Cross Park Drive, Austin, Texas 78754 This Notice of Meeting was posted in a place readily accessible to the general public at all times for 72 continuous hours prior to the meeting, filed with the Travis County Clerk for posting by the Clerk at the Travis County Courthouse, and posted on the District's website

Leana Mann

By

Printed Name Leana Mann

Title Director of Operations

Came to hand and posted on a Bulletin Board in the Courthouse,
Austin, Travis County, Texas on this the 14 day of

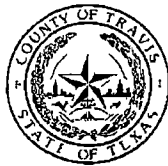
October 20 20

Dana DeBeauvoir

County Clerk, Travis County, Texas

By *E. Medina* Deputy

E. MEDINA



202081393

**FILED AND RECORDED
OFFICIAL PUBLIC RECORDS**

Dana DeBeauvoir

**Dana DeBeauvoir, County Clerk
Travis County, Texas**

Oct 14, 2020 04 06 PM

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AGENDA ITEM

#4A

TRAVIS CENTRAL APPRAISAL DISTRICT

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BRUCE GRUBE
VICE CHAIRPERSON
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TCAD - BOARD OF DIRECTORS MINUTES OF THE SEPTEMBER 3, 2020 PUBLIC HEARING HELD VIA TELECONFERENCE

1. Call to order

Meeting called to order by James Valadez at 11:32 a.m. on September 3, 2020.

Due to COVID-19, in accordance with Texas Government Code 418.016, Governor Abbott announced the suspension of various provisions of the Open Meetings Act that require government officials and members of the public to be physically present at a specified meeting location. Pursuant to that suspension, this meeting was held utilizing the Zoom meeting service. Members of the public were not allowed to attend this meeting in person. The public was able hear, view and participate in this meeting while in progress online.

2. Establishment of Quorum

James Valadez, Chairperson	Travis County	Present
Bruce Grube, Vice Chairperson	Travis County	Present
Theresa Bastian, Secretary	Austin ISD	Absent
Felipe Ulloa	Austin ISD/City of Austin	Present
Blanca Zamora-Garcia	City of Austin	Present
Eleanor Powell	City of Austin	Absent
Ryan Steglich	Austin ISD	Present
Tom Buckle	West Travis County	Present
Anthony Nguyen	East Travis County	Present
Bruce Elfant	Travis Co. Tax Assessor-Collector (Non voting)	Present

Also present were Marya Crigler, Chief Appraiser, Leana Mann, Director of Operations, and Dustin Banks, Litigation Attorney.

3. Citizens Communication

None

4. Public hearing on proposed 2021 Travis Central Appraisal District budget

- a. OPEN PUBLIC HEARING
- b. RECEIVE PUBLIC COMMENT ON PROPOSED BUDGET
None
- c. CLOSE PUBLIC HEARING

5. Public hearing on proposed 2021-2022 Travis Central Appraisal District reappraisal plan

- a. OPEN PUBLIC HEARING
- b. RECEIVE PUBLIC COMMENT ON PROPOSED BUDGET
None
- c. CLOSE PUBLIC HEARING

6. Adjournment

MOTION: Adjourn meeting at 11:34 a.m.

RESULT: **APPROVED [UNANIMOUS]**

MOVER: Bruce Grube

SECONDER: Blanca Zamora Garcia

AYES: James Valadez, Bruce Grube, Felipe Ulloa, Blanca Zamora-Garcia, Ryan Steglich, Tom Buckle, Anthony Nguyen

ABSENT: Eleanor Powell, Theresa Bastian

Respectfully submitted,

Theresa Bastian, Secretary

Approved:

James Valadez, Chairperson

TRAVIS CENTRAL APPRAISAL DISTRICT

BOARD OFFICERS
JAMES VALADEZ
CHAIRPERSON
BRUCE GRUBE
VICE CHAIRPERSON
THERESA BASTIAN
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RYAN STEGLICH
FELIPE ULLOA
BLANCA ZAMORA-GARCIA

TCAD - BOARD OF DIRECTORS MINUTES OF THE SEPTEMBER 3, 2020 TELECONFERENCE MEETING

1. Call to order

Meeting called to order by James Valadez at 11:46 a.m. on September 3, 2020.

Due to COVID-19, in accordance with Texas Government Code 418.016, Governor Abbott announced the suspension of various provisions of the Open Meetings Act that require government officials and members of the public to be physically present at a specified meeting location. Pursuant to that suspension, this meeting was held utilizing the Zoom meeting service. Members of the public were not allowed to attend this meeting in person. The public was able hear, view and participate in this meeting while in progress online.

2. Establishment of Quorum

James Valadez, Chairperson	Travis County	Present
Bruce Grube, Vice Chairperson	Travis County	Present
Theresa Bastian, Secretary	Austin ISD	Absent
Felipe Ulloa	Austin ISD/City of Austin	Present
Blanca Zamora-Garcia	City of Austin	Present
Eleanor Powell	City of Austin	Absent
Ryan Steglich	Austin ISD	Present
Tom Buckle	West Travis County	Present
Anthony Nguyen	East Travis County	Present
Bruce Elfant	Travis Co. Tax Assessor-Collector (Non voting)	Present

Also present were Marya Crigler, Chief Appraiser, Leana Mann, Director of Operations, and Dustin Banks, Litigation Attorney.

3. Citizens Communication

None

4. Consent Items

- a. Approval of the minutes of the June 8, 2020 meeting
- b. Taxpayer liaison report
- c. Section 25.25b report
- d. Accounting statements
- e. Line item transfers
- f. Personnel report

MOTION: Approve consent agenda
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Bruce Grube **SECONDER:** Blanca Zamora-Garcia

AYES: James Valadez, Bruce Grube, Felipe Ulloa, Blanca Zamora-Garcia, Ryan Steglich, Tom Buckle, Anthony Nguyen

ABSENT: Eleanor Powell, Theresa Bastian

5A. Discussion and possible action on adoption of the 2021 appraisal district budget.

Members of the board heard from:
Marya Crigler, Chief Appraiser
Leana Mann, Director of Operations

MOTION: Adopt the fiscal year 2021 budget as proposed
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Bruce Grube **SECONDER:** Tom Buckle

AYES: James Valadez, Bruce Grube, Felipe Ulloa, Blanca Zamora-Garcia, Ryan Steglich, Tom Buckle, Anthony Nguyen

ABSENT: Eleanor Powell, Theresa Bastian

5B. Discussion and possible action on adoption of the District's 2021 & 2022 Reappraisal Plan

Members of the board heard from:
Marya Crigler, Chief Appraiser

MOTION: Adopt the 2021 & 2022 reappraisal plan
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Blanca Zamora-Garcia **SECONDER:** Ryan Steglich

AYES: James Valadez, Bruce Grube, Felipe Ulloa, Blanca Zamora-Garcia, Ryan Steglich, Tom Buckle, Anthony Nguyen

ABSENT: Eleanor Powell, Theresa Bastian

5C. Discussion and possible action on Chief Appraiser and ARB Chair join report on status of protest status and hearings

Members of the board heard from:
Marya Crigler, Chief Appraiser
Storey Cordelle, Travis ARB Chairman

MOTION: Request Travis County Administrative Judge appoint new ARB members to fill vacancies
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Tom Buckle **SECONDER:** Blanca Zamora-Garcia

AYES: James Valadez, Bruce Grube, Felipe Ulloa, Blanca Zamora-Garcia, Ryan Steglich, Tom Buckle, Anthony Nguyen

ABSENT: Eleanor Powell, Theresa Bastian

5D. Discussion and possible action on number of appraisal review board members for 2021

MOTION: Request Travis County Administrative Judge appoint a total of 200 ARB members for 2021

RESULT: **APPROVED [UNANIMOUS]**

MOVER: Anthony Nguyen

SECONDER: Blanca Zamora-Garcia

AYES: James Valadez, Bruce Grube, Felipe Ulloa, Blanca Zamora-Garcia, Ryan Steglich, Tom Buckle, Anthony Nguyen

ABSENT: Eleanor Powell, Theresa Bastian

5E. Discussion and possible action on Chief Appraiser report to include: COVID-19 appraisal district operations update and 850 EAL renovations update.

Members of the board heard from:
Marya Crigler, Chief Appraiser

RESULT: **DISCUSSED**

5F. Discussion and possible action on adoption of qualified replacement benefit arrangement through Texas County and District Retirement System (TCDRS) under IRS section 415.

Members of the board heard from:
Leana Mann, Director of Operations

MOTION: Approve qualified replacement benefit arrangement

RESULT: **APPROVED [UNANIMOUS]**

MOVER: Bruce Grube

SECONDER: Felipe Ulloa

AYES: James Valadez, Bruce Grube, Felipe Ulloa, Blanca Zamora-Garcia, Ryan Steglich, Tom Buckle, Anthony Nguyen

ABSENT: Eleanor Powell, Theresa Bastian

5G. Discussion and possible action on expense reimbursement for Appraisal Review Board member William Fields.

Members of the board heard from:
Storey Cordelle, Travis ARB Chairman

MOTION: Approve expense reimbursement for William Fields
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Tom Buckle **SECONDER:** Blanca Zamora-Garcia

AYES: James Valadez, Bruce Grube, Felipe Ulloa, Blanca Zamora-Garcia, Ryan Steglich, Tom Buckle, Anthony Nguyen

ABSENT: Eleanor Powell, Theresa Bastian

5H. Discussion and possible action on waiver of penalty and interest for Lago Vista ISD.

MOTION: Waive penalties and interest for Lago Vista ISD
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Tom Buckle **SECONDER:** Ryan Steglich

AYES: James Valadez, Bruce Grube, Felipe Ulloa, Blanca Zamora-Garcia, Ryan Steglich, Tom Buckle, Anthony Nguyen

ABSENT: Eleanor Powell, Theresa Bastian

5I. Discussion and possible action on litigation and appeals related to pending lawsuits and anticipated lawsuits

RESULT: NO DISCUSSION; MOVED TO NEXT AGENDA ITEM

5j. Discussion and possible action to add items to future agendas.

Note: Board Members requested the following items be added to the next agenda:

- *COVID 19 Update*
- *Next Meeting tentatively scheduled for December 1, 2020 at 11:30 a.m.*

5G. Adjournment

MOTION: Adjourn meeting at 12:37 PM
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Blanca Zamora-Garcia **SECONDER:** Bruce Grube

AYES: James Valadez, Bruce Grube, Felipe Ulloa, Blanca Zamora-Garcia, Ryan Steglich, Tom Buckle, Anthony Nguyen

ABSENT: Eleanor Powell, Theresa Bastian

Respectfully submitted,

Theresa Bastian, Secretary

Approved:

James Valadez, Chairperson

DRAFT

AGENDA ITEM

#5A

TRAVIS CENTRAL APPRAISAL DISTRICT

BOARD OFFICERS

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CHAIRPERSON
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VICE CHAIRPERSON
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MARYA CRIGLER
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RYAN STEGLICH
FELIPE ULLOA
BLANCA ZAMORA-GARCIA

TO: Travis Central Appraisal District
Board of Directors

FROM: Leana H. Mann
Director of Operations

DATE: October 14, 2020

RE: Item No. 5A- Data Purchase Request

The District requests the Board of Directors approve a not to exceed purchase amount of \$250,000 to purchase proprietary data from Carahsoft Technology Corp. The District will purchase the data off of the Department of Information Resources (DIR) state purchasing contract DIR-TSO-4288.

Description	Amount
Enhanced Real Estate Report	\$ 250,000
<i>TOTAL COST</i>	<i><u>\$ 250,000</u></i>

Respectfully submitted,

A handwritten signature in black ink that reads "Leana H. Mann".

Leana H. Mann, CGFO
Director of Operations